

OFFICER DELEGATION SCHEME RECORD OF OPERATIONAL DECISION



TO BE UPLOADED TO THE E-MEETINGS MANAGER

Date:	8 th June 2018	Ref No:	1627
Type of Operational Decision:			
Executive Decision	<input checked="checked" type="checkbox"/>	Council Decision	<input type="checkbox"/>
Status: To be published			
Title/Subject matter: Contract for the Supply, Delivery & Installation of Furnishings for the Furnished Tenancy Scheme and Related Services on behalf of both Bury Council and Six Town Housing			
Budget/Strategy/Policy/Compliance – Is the decision:			
(i)	within an Approved Budget		
(ii)	not in conflict with Council Policy		
(iii)	not raising new issues of Policy		
Equality Impact Assessment [Does this decision change policy, procedure or working practice or negatively impact on a group of people? If yes – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]			

Details of Operational Decision Taken [with reasons]:

Bury Council and Six Town Housing provide furniture / furnishings for use in its furnished tenancies and temporary accommodation properties.

The current contract for the Supply, Delivery & Installation of Furnishings for the Furnished Tenancy Scheme covered the period from 22nd April 2016 to 31st July 2017 with an option to extend for a further 12 months. The contract was extended for the further 12 months period and now expires on 31st July 2018.





Options have been considered for the re-procurement of the contract including an OJEU (Official Journal of the European Journal) compliant framework arrangement awarded by Manchester City Council which Bury are permitted to utilise.

Following evaluation of the procurement options it is recommended that this framework is utilised from 1st August 2018 as providing both Bury Council and Six Town Housing best overall value. This route is in line with Contract Procedure Rules.

The framework was originally awarded by Manchester City Council for the period 1st June 2017 to the 31st May 2019 with the option to extend for a further 2 years. There is a single supplier on the framework:

David Phillips Ltd
Bay 1
Longwood Road
Trafford Park
Manchester
M17 1PZ

Pricing, under the framework, is fixed for the initial 2 year period (up to 31st May 2019) and is competitively priced offering a full range of products covering the requirements of both Bury Council and Six Town Housing.

Decision taken by:	Signature:	Date:
Interim Executive Director for Resources & Regulation		18/6/18
Interim Executive Director for Communities & Wellbeing		22/6/2018
Director or Chief/Senior Officer – Six Town Housing	NA	—
Members Consulted [see note 1 below]		
Cabinet Member/Chair		9/7/18
Lead Member	NA	—
Opposition Spokesperson		8/11/18

Notes

1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**

